

FIELD CATALOG

DAY SHEET

ONE SHEET = ONE PLACE = ONE DAY

DATE _____ PLACE _____ CODE _____

WEATHER _____ WHO WAS OUT _____ TRIP (if it was one) _____ FILED AS _____

F-NO.	METHOD	WHAT IT WAS DOING	HABITAT	FRZ	PIN	IN	CAT. NO.
F- _____				☐	☐	☐	_____
F- _____				☐	☐	☐	_____
F- _____				☐	☐	☐	_____
F- _____				☐	☐	☐	_____
F- _____				☐	☐	☐	_____
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F- _____				☐	☐	☐	_____
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F- _____				☐	☐	☐	_____
F- _____				☐	☐	☐	_____

DATES day . roman month . year 27.VIII.2026
METHOD net . sweep . blacklight . light trap . hand . pitfall . beating sheet . bait
FRZ / PIN where it went tonight – the freezer, or straight onto the board
IN tick once the row is typed into the desk
CAT. NO. the last four digits, written when the specimen is pinned and catalogued – 0007

Write the F-number on the bag before anything else. Everything else can wait.
Nothing goes in the freezer without a number.

BAG SLIPS

CUT OUT · ONE GOES IN EACH BAG WITH THE SPECIMEN · PENCIL ONLY

The F-number alone is enough while the sheet is with you. Add the date and place too if the bag might travel without the sheet – that makes the bag able to explain itself, which is what museums do.

F- _____ DATE _____ LOC. _____	F- _____ DATE _____ LOC. _____	F- _____ DATE _____ LOC. _____	F- _____ DATE _____ LOC. _____
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